



Vorbereidingskool
DURBANVILLE
Preparatory School

Lückhoff Street, Durbanville, 7550 | P.O. Box 43, Durbanville, 7551

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FINANCE - SCHOOL FEES 2021 – GRADE 1, 2 & 3

The school's budget for 2021 was presented to the parents at a budget meeting on the 15th of October 2020. The budget was accepted by the majority of parents present at this meeting. The school fees for DV 2021 will increase from R18,580.00 to R19,990.00 per learner per year, therefore an increase of R1,410.00 per year.

Our school is an Article 21 school, which makes the payment of school fees compulsory according to the South African Schools' Act. The Governing Body therefore has the right to enforce the payment thereof with a legal process (refer Article 40 and 41 of the Schools' Act). Public school fees are a statutory duty in terms of the South African Schools' Act No. 84 of 1996 (as amended), payable annually in advance at the beginning of each school year and such payment is COMPULSORY, unless parents have been granted an exemption or partial exemption.

Irrespective of marital status or divorce agreements, both parents are jointly and severally liable for the payment of school fees. Any divorce order is *inter partes* binding on the parties thereto and does not affect the parents' liability to the school.

In an attempt to reduce the financial burden on parents, the school is prepared to accept equal payments on a monthly basis, over a period of 10 months (31 January 2021 to 31 October 2021). This concession to parents, in no way changes the fact that the payment of the school fees is a statutory duty and not a voluntary agreement, particularly not a credit agreement, as defined in terms of the National Credit Act.

THE SCHOOL FEES PER LEARNER FOR 2021, ARE AS FOLLOWS:

1. Once-off payment on / before 01 February 2021 [R18,990.00](#) [R19,990.00 – R1,000.00 discount]
2. Equal monthly payments for 10 months
(31 January 2021 – 31 October 2021) [R19,990.00 per year](#)
[@ R1,999.00 per month](#)
3. Equal monthly payments for 10 months
(01 February 2021 – 01 November 2021) [R19,400 per year, via DEBIT order](#) [R19,990.00 – R590.00 discount]
[@ R1,940.00 per month](#)

PLEASE NOTE: When an account is in arrears for 60 days and handed over for collection to the attorneys, the outstanding school fees for the full year will immediately become due and payable, as well as for all legal costs incurred in the collection process, on an attorney and client scale, interest and collection commission.

PAYMENT METHODS (please note that Aftercare uses a different bank account)

1. ELECTRONIC FUND TRANSFER

Bank ABSA
Branch code 632005 (Durbanville)
Account number 141 094 0074 (cheque)
Reference [Family code](#) (as it appears on your monthly d6 statement – very important) [and surname](#),
[of learner](#), for example: 0001 Adams

2. DEBIT ORDER – Please complete the attached debit order form & send back to the school on / before [Friday, 20 November 2020](#).
3. STICCIT PAY option on the d6 Connect app
4. CASH – due to security reasons and COVID-19 regulations, no cash will be accepted. If you need to pay cash, you can deposit it directly at ABSA bank (see banking details above).

APPLICATION FOR FINANCIAL ASSISTANCE / EXEMPTION

Parents who are unable to pay school fees, may apply to the Governing Body for financial assistance / exemption for total, partial or conditional exemption (based on the procedure stipulated in Article 39 of the Schools' Act). Both biological parents' combined annual gross income (point 6.2 of the regulation) is used as a measure to determine whether they qualify for financial assistance / exemption.

Financial assistance / exemption is funded as an expense item on the school's annual budget and should therefore be submitted with great care and consideration. Essentially, it is funded from the school fees paid by our parents.

1. Applications for 2021 must be submitted before 27 February 2021.
2. Application forms will be available from Wilma Kotze at the Financial Office from January 2021.
3. **ONLY** applications that are completed in full by both parents will be considered.
4. Successful applications are only valid for the applicable year.
5. If applicants do not adhere to the payment agreement, the Governing Body has the right to fully withdraw the bursary and hand it over to our attorneys for collection.
6. If the applicants' financial position changes/improves, it is their responsibility to inform the school immediately.

DECLARATION BY PARENTS OR GUARDIANS

We, the parents/guardians or applicants, declare herewith that

1. all information was supplied wilfully
2. all information supplied is true and just
3. we, jointly and severally, accept full responsibility for the payment of school fees, as stipulated

.....
SIGNATURE OF FATHER/GUARDIAN SIGNATURE OF MOTHER/GUARDIAN DATE

Thank you for your co-operation. If any query or misunderstanding occurs, please contact us immediately.


Yours faithfully



.....
MR ARNO NEL
TREASURER



.....
MR LOUIS ANDRAG
Chairman: GOVERNING BODY



.....
MRS ADÉL MOSTERT
PRINCIPAL

SCHOOL FEES / Reply slip number 1 (October / November 2020)

Please complete in **FULL** and return it on / before 20 November 2020.

PAYMENT PREFERENCE FOR 2021 (mark preference with X) – GRADE 1, 2 & 3:

I shall make a ONCE-OFF payment of R18,990.00 on / before 01 February 2021	
I shall make 10 EQUAL MONTHLY payments of R1,999.00 per month (31 January 2021 to 31 October 2021)	
I shall make 10 EQUAL MONTHLY payments via DEBIT order of R1,940.00 per month (01 February 2021 to 01 November 2021) – please attach completed DEBIT order form	
I shall apply for FINANCIAL ASSISTANCE before / on Friday, 27 February 2021	

Person RESPONSIBLE for the payment of school fees:

Initials & surname:

Identity number:

Contact details: (cell) (work / home)

E-mail address:

LEARNERS in Durbanville Preparatory School in 2021:

Name & surname of learner / s:

Grade:

1.

2.

3.

DECLARATION: I, the undersigned, hereby acknowledge receipt of Circular Finance October / November 2020 in connection with the abovementioned and I furthermore undertake to pay the school fees promptly, as indicated ([both parents have to sign](#)) .

Signed on the day of 20..., at

Signature FATHER / GUARDIAN Signature MOTHER / GUARDIAN

SCHOOL FEES / Reply slip number 2 (October / November 2020)

SOUTH AFRICAN SCHOOLS ACT 84 OF 1996 – Regulations for the exemption of parents from payment of school fees.

CHECKLIST FORM (mark preference with X):

- | | | |
|------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| 1. Has the principal informed you about the annual school fees to be paid in 2021? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Has the principal informed you that you are liable for the school fees unless you are totally exempted from paying school fees? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Has the principal informed you about your right to apply for exemption from paying school fees? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Do you wish to apply for such exemption? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Do you wish to be assisted in making such application? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

M. Mostert

.....
MRS A. MOSTERT
Principal

.....
Name – parent / guardian

.....
Signature – parent / guardian

Name of learner/s & grade in 2021 in Durbanville Preparatory School

Name of learner/s:

Grade:

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.....

.....

.....
Date



Vorbereidingskool
DURBANVILLE
 Preparatory School

FINANSIES - SKOOLFONDS 2021 – GRAAD 1, 2 & 3

Die begroting van die skool vir 2021 is op 15 Oktober 2020 by 'n vergadering aan die ouers voorgelê en deur 'n meerderheid van die ouers daar verteenwoordig, aanvaar. Die skoolfonds vir DV 2021 styg vanaf R18,580.00 na R19,990 per leerder, per jaar, dus 'n verhoging van R1,410.00 per jaar.

Ons skool is 'n Artikel 21 skool, dit wil sê die Suid-Afrikaanse Skolewet bepaal dat skoolgeld betaalbaar is. Die Beheerliggaam mag dus die betaling daarvan deur 'n regsproses afdwing (verwys Artikel 40 en 41 van die Skolewet). Openbare skoolfoeie is 'n statutêre verpligting in terme van die Suid-Afrikaanse Skolewet No. 84 van 1996 (soos gewysig), jaarliks vooruitbetaalbaar in die begin van elke skooljaar en die betaling daarvan is VERPLIGTEND, tensy die ouers kwytstelling of gedeeltelike kwytstelling daarvan toegestaan word.

BEIDE biologiese ouers is gesamentlik en afsonderlik aanspreeklik vir die betaling van die skoolfoeie, ongeaag die ouers se huweliksstatus of egskeidingsooreenkoms. Enige egskeidingsbevel is *inter partes* bindend op die partye daartoe en het geen effek op die ouers se verpligting teenoor die skool nie.

In 'n poging om die finansiële las van die ouers te probeer verlig, is die skool bereid om gelyke afbetalings op 'n maandelikse basis toe te laat, wat strek oor 10 maande (31 Januarie 2021 tot 31 Oktober 2021). Hierdie toegewing aan ouers verander op geen wyse die feit dat die betaling van die skoolfonds 'n statutêre plig is en nie 'n vrywillige ooreenkoms nie, veral nie 'n kredietooreenkoms soos beskryf in die bepalinge van die Nasionale Kredietwet nie.

DIE TARIEWE PER LEERLING VIR 2021, IS AS VOLG:

- | | |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| 1. Eenmalige betaling voor / op 1 Februarie 2021 | R18,990.00 [R19,990.00 – R1,000.00 korting] |
| 2. Gelyke maandelikse betalings oor 10 maande (31 Januarie 2021 – 31 Oktober 2021) | R19,990.00 per jaar
@ R1,999.00 per maand |
| 3. Gelyke maandelikse betalings oor 10 maande (01 Februarie 2021 – 01 November 2021) | R19,400.00 per jaar, via DEBIETORDER [R19,990.00 – R540.00 korting]
@ R1,940.00 per maand |

LET WEL: Indien 'n rekening 60 dae agterstallig is en oorhandig word aan die prokureurs, is die volle jaar se uitstaande skoolgelde onmiddellik opeisbaar en betaalbaar. Beide biologiese ouers sal gesamentlik en afsonderlik aanspreeklik gehou word vir betaling van die uitstaande balans van die jaar se skoolgelde, sowel as vir alle regskostes van die invorderingsproses, op 'n prokureur en kliënt skaal, rente en invorderingskommissie.

METODES VAN BETALING (Let wel - die Nasorg het 'n aparte bankrekening)

- ELEKTRONIESEFONDSOORDRAG ("EFT")**
 Bank ABSA
 Takkode 632005 (Durbanville)
 Rekeningnommer 141 094 0074 (tjekrekening)
 Verwysing [Familiekode](#) (soos aangedui op staat - **baie belangrik!**) en [van, van leerling](#), byvoorbeeld: 0001 Adams
- DEBIETORDER** – Voltooi asseblief die aangehegte debietordervorm & stuur terug aan die skool, voor / op [Vrydag, 20 November 2020](#).
- STICCIT PAY**-opsie op die d6 toep

4. KONTANT – as gevolg van sekuriteitsredes & COVID-19 regulasies, sal geen kontant voortaan aanvaar word nie. Indien u kontant wil betaal, kan dit direk by ABSA bank inbetaal word (sien bankbesonderhede hierbo).

AANSOEK OM FINANSIËLE HULP / VRYSTELLING

Ouers wat nie die skoolfonds kan bekostig nie, mag by die Beheerliggaam aansoek doen vir algehele, gedeeltelike of voorwaardelike finansiële hulp / vrystelling van skoolgeld (prosedure soos in Art. 39 van die Skolewet). Om te kwalifiseer vir enige finansiële hulp / vrystelling, word beide die biologiese ouers se gesamentlik jaarlikse bruto inkomste (punt 6.2 van die regulasie) as maatstaf gebruik.

Finansiële hulp / vrystelling word gefinansier as 'n uitgawe-item op die skool se jaarlikse begroting. Aansoeke om vrystelling moet dus met groot omsigtigheid deur ouers hanteer word.

1. Aansoeke vir finansiële hulp vir 2021 moet ons voor / op Vrydag, 27 Februarie 2021 bereik.
2. Aansoekvorms is verkrygbaar by me. Wilma Kotzé, by die Finansiële kantoor vanaf Januarie 2021.
3. SLEGS aansoeke wat VOLLEDIG deur beide ouers ingevul is, sal oorweeg word.
4. Suksesvolle aansoeke is SLEGS geldig vir die betrokke jaar.
5. Indien daar nie by die betalingsvoorwaardes gehou word nie, behou die Beheerliggaam die reg voor om die vrystelling ten volle terug te trek en aan die prokureurs te oorhandig.
6. Indien die ouer se finansiële posisie verander/verbeter, is dit sy/haar plig om die skool onmiddellik hiervan in kennis te stel.

VERKLARING DEUR OUERS of VOOGDE

Ons, as ouers / voogde, verklaar hiermee dat:

1. die inligting deur ons verskaf, vrywillig was,
2. dat alle inligting wat in hierdie aansoekvorm verstrekk is, waar en juis is
3. dat ons hiermee, gesamentlik en afsonderlik, volle verantwoordelikheid aanvaar vir die vereffening van onderriggelde.


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HANDTEKENING VAN VADER/VOOG

.....
HANDTEKENING VAN MOEDER/VOOG


.....
DATUM

Ons wil van hierdie geleentheid gebruik maak om u te bedank vir u samewerking. Indien u enige verdere navraag en/of dispuut het, kan u ons gerus kontak.

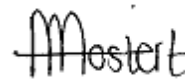
Vriendelike groete



.....
MNR. ARNO NEL
TESOURIER



.....
MNR. LOUIS ANDRAG
Voorsitter: BEHEERLIGGAAM



.....
MEV. ADÉL MOSTERT
SKOOLHOOF

SKOOLFONDS / Antwoordbrief No. 1 (Oktober / November 2020)

Voltooi **VOLLEDIG** en stuur asseblief terug skool toe voor / op 20 November 2020.

KEUSE VAN BETAALWYSE VIR 2021 (merk blokkie van u keuse met X) – GRAAD 1, 2 & 3:

Ek onderneem om EENMALIG R18,990.00.00 te betaal voor / op 01 Februarie 2021	
Ek onderneem om 10 GELYKE MAANDELIKSE betalings van R1,999.00 per maand te maak (31 Januarie 2021 tot 31 Oktober 2021)	
Ek onderneem om 10 GELYKE MAANDELIKSE betalings via DEBIETORDER van R1,940.00 per maand te maak (01 Februarie 2021 tot 01 November 2021) – heg asseblief voltooide debietordervorm aan	
Ek wil graag aansoek doen on FINANSIËLE HULP voor / op Vrydag, 14 Februarie 2021	

Persoon VERANTWOORDELIK vir die betaling van die skoolfonds:

Voorletters en van:

Identiteitsnommer:

Kontaknommer / s (sel) (werk / huis)

E-posadres

LEERLINGE wat in 2021 in Durbanville Voorbereidingskool sal wees:

<u>Naam & van van leerling/e:</u>	<u>Graad:</u>
1.
2.
3.

VERKLARING: Hiermee erken ek, die ondergetekende, ontvangs van Omsendbrief Finansies Oktober / November 2020 ten opsigte van bovermelde aangeleenthede. Ek neem kennis en verbind my tot die inhoud daarvan (beide ouers moet teken).

Geteken op die dag van 20..., te

Handtekening VADER/VOOG Handtekening MOEDER/VOOG

SKOOLFONDS / Antwoordbrief No. 2 (Oktober / November 2020)

SUID-AFRIKAANSE SKOLEWET 84 VAN 1996 – Regulasies vir die vrystelling van betaling van skoolgeld deur ouers

KONTROLEVORM (merk u keuse met X):

1. Het die skoolhoof u in kennis gestel wat die skoolgeld vir 2021 is? JA NEE
2. Het die skoolhoof u in kennis gestel dat u aanspreeklik is vir die betaling van skoolgeld, tensy u ten volle vrystelling van die betaling van skoolgeld ontvang het? JA NEE
3. Het die skoolhoof u in kennis gestel van u reg om aansoek te doen vir die vrystelling van die betaling van skoolgeld? JA NEE
4. Wil u aansoek doen vir sodanige vrystelling? JA NEE
5. Verlang u hulp met aansoek om vrystelling van die betaling van skoolgeld? JA NEE

Mostert

MEV. ADÉL MOSTERT
Skoolhoof

.....
Naam – ouer / voog

.....
Handtekening – ouer / voog

**Naam van leerling/ e & graad in 2021 in Durbanville
Vorbereidingskool**

Naam van leerling/e:

Graad:

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Datum